

AEO/OL

MEMORANDUM FOR: Chief, Personnel and Training Staff, OL
Chief, Procurement Management Staff, OL
Chief, Logistics Services Division, OL
Chief, Printing and Photography Division, OL
Chief, Procurement Division, OL
Chief, RealEstate and Construction Division, OL
Chief, Supply Division, OL

FROM: James H. McDonald
Director of Logistics

SUBJECT: Strategic Planning

REFERENCE: Multi adse memo fm D/L, dtd 11 Jul 80,
same subj (OL 0 3110)

1. The reference transmitted our five-year plan and provided preliminary data on the purpose and objectives of the conference. The reference ended with a commitment to forward detailed arrangements when finalized. This is the promised follow-up memo.

2. The logistical arrangements and schedule are included as attachment A. Please contact [redacted] Assistant Executive Officer, Office of Logistics (OL), on any questions in this area.

25X1

3. Attachment B is a summary of planning issues prepared by the Executive Committee (EXCOM) Staff. As noted in the covering memo by [redacted] the EXCOM Staff is still struggling with definitional problems and, therefore, has some distance yet to cover before they are ready to give hard policy and guidance.

25X1

4. Concurrent with the EXCOM Staff's activities, the OL has been reporting to the DDA on both long-range (strategic) objectives and short-range (operational) objectives. For your information, attachment C is a package that provides the status of the formal correspondence with the DDA on our long-term program.

OL 0 3280

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

UNCLASSIFIED WHEN DETACHED
FROM CLASSIFIED ATTACHMENTS

S E C R E T

SUBJECT: Strategic Planning

5. The draft OL plan now focuses on activities that increase our professionalism, response, productivity, and efficiency as a support organization. The plan implicitly assumes that the nature of support requirements will not change drastically, and the Agency organization will not drastically change. This approach is similar to the Agency's preliminary planning (Attachment B) in that most issues are targeted to a specific project and the project is functional in nature. During the presentations of Thursday, each division may want to discuss expanding the plan to consider more sweeping assumptions: i.e.,

- ° Enforce the concept of the Logistical Annex to all project proposals, thereby engaging OL participation early on in all project planning with attendant manpower and administrative implications.
- ° Pursue a literal interpretation of the regulations and thereby enforce more centralization of logistical functions--i.e., eliminate duplication of engineering and supply operations now decentralized to OC, etc.
- ° Impact of technology on OL functions, possibly leading to a massive reorganization--CRAFT, etc.
- ° Consolidation of RECD and LSD, of SD and PD.

In any event, each division should address how their divisional management--MBO's, budget, etc.--will tie into the plan.

6. As noted on the schedule, attachment A, Friday morning is available for a "super" staff meeting. Possible topics for discussion are included on the schedule, but the meeting will be informal, covering any topic of mutual interest.

James H. McDonald

Attachments:

- A. Logistical arrangements and schedule
- B. Summary of planning issues (prepared by the EXCOM staff)
- C. Status of long-term program

cc: C/MS/DDA